

Florida Residency for Tuition Purposes GRANDPARENT WAIVER INSTRUCTIONS & APPLICATION

The state university Grandparent Waiver was created by the Florida Legislature to allow an out-of-state student with a grandparent who is a legal Florida resident to attend a state university and have out-of-state fees waived. It is the student's responsibility to apply for this waiver and submit all necessary documentation in accordance with university deadlines. Waivers are limited in number by law and will be granted on a first-come, first-served basis. First-come first-served order is based upon a complete application for the waiver and to UCF as well as meeting all the pre-enrollment requirements for the waiver.

Do not submit this document until you have applied for admission to UCF, paid the application fee or requested an application fee waiver, and submitted your SPARK Form and official SAT, **ACT** or **CLT** scores to the UCF Office of Undergraduate Admissions. This document must be printed and completed by hand **or electronically**, then scanned and emailed to **Debra Reynolds** at debra.reynolds@ucf.edu.

Student Eligibility Checklist

Students must meet the following requirements to be eligible to receive the Grandparent Waiver. The following documents will be required by the grandparent for the waiver application.



The documents must include at least one of the following:

The documents

- f* A Florida professional or occupational license.
- f* A document showing Florida incorporation.
- f* A document evidencing family ties in Florida.
- f* Proof of membership in a Florida-based charitable or professional organization.
- f* Any other documentation that supports the grandparent's request for resident status, including, but not limited to, utility bills and proof of 12 consecutive months of payments; a lease agreement and proof of 12 consecutive months of payments; or an official state, federal, or court document evidencing legal ties to Florida.

Out-of-state undergraduate first-year students admitted for the 2024-25 academic year, students with grandparents residing in Florida may be eligible for a waiver of the Non-Resident (out-of-state) fee.

Name of Student: _____

Date of Birth: _____

Term of Application (check one): Fall Spring Summer Year: 20 ____

TO BE COMPLETED BY THE GRANDPARENT CLAIMING RESIDENCY

Note: The GRANDPARENT is the claimant and will complete this section and provide supporting documentation. No single document shall be conclusive in establishing residency. Additional documentation, other than what is prescribed, may be requested in some cases. All documentation provided is subject to verification. Evidence of ties to another state may result in denial of Florida residency for tuition purposes.

Grandparent (Name of Person Claiming FL Residency): _____

Grandparent's Address: _____

Grandparent's Telephone Number: _____

Date Grandparent began establishing legal FL residence: _____

Grandparent is a: U.S. Citizen Non-U.S. Citizen Permanent Resident Other

Alien Registration Number: _____

Issue Date: _____

A copy of both sides of the claimant's card is required. All non-U.S. citizen students are required to submit documentation of their legal status in the United States as issued by the United States Citizenship and Immigration Services office.

State of Florida identification card

Number: _____

Original Issue Date: _____

Current Issue Date: _____

Florida vehicle registration

Number (VIN): _____

Original Issue Date: _____

Current Issue Date: _____

Proof of permanent home in Florida occupied as primary residence for 12 consecutive months prior to the student's enrollment.

(Required: document such as a deed or other evidence of title to property used as primary residence, a deed, a title insurance policy, a title insurance policy, evidence of a property tax b7d 58t.1o7a14.4 (p) 1 9CtD 15 0 Tc 0 Tw 1.327 0 Td ()Tj 0.00Tc 0 Tw 0.8248j 0 9 (39 0 Td [(b)-7 0